

Board of Directors – extraordinary Public

UNCONFIRMED minutes of the extraordinary Public Board of Directors held from 9:30am on Wednesday 25 June 2025 at Centre Court and via MS Teams

Present: Sharon Mays, Chair (SM)
(voting) Salma Yasmeen, Chief Executive (SY)
Heather Smith, Non-Executive Director (HS)
Anne Dray, Non-Executive Director (AD)
Owen McLellan, Non-Executive Director (OMcL)
Olayinka Monisola Fadahunsi-Oluwole, Non-Executive Director, (OFO)
Phillip Easthope, Executive Director of Finance and digital (PE)
Caroline Johnson, Executive Director of Nursing, Professions and Quality (CJ)
Caroline Parry, Executive Director of People (CP)
Helen Crimlisk, interim Medical Director (HC)

In Attendance: Helen Smart, interim Director of Operations (HSm)
(non-voting) James Drury, Director of Strategy (JD)
Gulnaz Akhtar, director of performance and delivery (GA)
Dawn Pearson, associate director of communications and corporate governance (Board Secretary) (DP)

Other attendees: Amber Wild, head of corporate assurance (AW) (minutes)

Apologies: Prof. Brendan Stone, Associate Non-Executive Director (BS)

Min Ref:	Item
PBoD 25/06/25 Item 1	Welcome and Apologies The Chair welcomed the Board and observers to the extra-ordinary meeting. Apologies were noted from Brendan Stone, associate non-executive director.
PBoD 25/06/25 Item 2	Declarations of Interest None specifically noted over and above the regular formal declarations of interests made by Board members.
PBoD 25/06/25 Item 3	Quality Account 2024/25 Caroline Johnson (CJ), executive director of nursing, professions and quality (CJ) presented the Quality Account 2024-2025 noting feedback had been reflected from discussions at Board of directors, quality assurance committee, council of governors and audit and risk committee previously. CJ confirmed feedback had also been received from Sheffield Healthwatch and Sheffield City Council scrutiny sub-committee, which was also reflected in the final report. CJ confirmed the document met all statutory requirements and DP added that the quality account 2024/25 has also been aligned with the Trust annual report and accounts for the same reporting period. The Board approved the quality account 2024/25 for publication, pending the addition of all required signatures.
PBoD 25/06/25 Item 4	Any Other Business No other business was noted in the meeting.
PBoD 25/06/25	Board Work Programme for 2025/26 The Board received and noted the work programme.

Item 5	
PBoD 25/06/25 Item 6	Reflections on the meeting effectiveness No specific reflections were made in respect of meeting effectiveness or any unconscious bias.

Date and time of the next Public Board of Directors meeting: Wednesday 30 July 2025