Council of Governors Calendar of Events April 2023 – March 2024

Governors are not expected to attend all the meetings listed on this planner – formal Council of Governors meetings and the development sessions/workshops are most important to attend.

Where a meeting is marked as 'hybrid' it will be available on MS Teams and in person at Centre Court.

Board committee dates are included for information for the

Governors who have asked to observe those committees

Please see annex for dates of service users and carer engagement group

The Annual Members Meeting will take place on Tuesday 19th September 2023.

Colour Code:

Council of Governor Meetings / Annual Members meeting (attendance required)

Nomination and Renumeration-Committee

Development/ Events / Workshops

Drop in sessions

Board and Committee meetings

Document last updated: 14.02.2024

March 2023	April 2023	May 2023
Tuesday 7 th 2pm to 4.30pm	Tuesday 4 th April 2.30-3.30pm	Tuesday 9 th 2pm to 4.30pm
People Committee (Kat Myrie)	Extra Ordinary Council of Governors MS Teams	People Committee (Kat Myrie) MS Teams
Wednesday 8 th 10am to 12.30pm		
Quality Assurance Committee (Billie Critchlow)	Wednesday 12 th 10am to 12.30pm	Wednesday 10 th 10am to 12.30pm
	Quality Assurance Committee (Billie Critchlow)	Quality Assurance Committee (Billie
Thursday 9th 1pm to 3.30pm	MS Teams	Critchlow)

Finance and Performance Committee (Ben Duke)

Wednesday 15th 10am to12pm

Mental Health Legislation Committee (Cecelia Jackson-Chambers)

Wednesday 22nd 9.50am to 1.30pm

Public Board of Directors

Wednesday 29th 11am to 12 Noon Staff Governors drop-in with Chair

Wednesday 29th 13.30-14.30pm Service User Governors drop-in with Chair

Thursday 30th 10am to 11amPublic Governors drop-in with Chair

Thursday 30th 11:30am to 12:30pm Carer Governors drop-in with Chair

Thursday 30th March time to be confirmed Governor development Session – topic to be confirmed

Friday 31st March 2.30-4pm

Nominations and Renumerations committee *MS Teams*

Thursday 13th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 18th 1.30pm to 4pm

Audit and Risk Committee (No Observer in place)

MS Teams

Wednesday 19th 2.30pm to 5pm

Council of Governors meeting and Finance Workshop *MS Teams*

Thursday 27th April 10.00-11.00am Governors meeting re Operational Plan MS Teams

Thursday 27th April 12.30pm to 2.30pm Centre Court, S4 7QQ

Governor Development Session – Quality In person

MS Teams

Thursday 11th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 16th 11.30 am to 12.30pmPublic Governors drop-in with Chair *MS Teams*

Tuesday 16th 1pm - 2pm

Carer Governors drop-in with Chair *MS Teams*

Tuesday 16th 4pm-5pm

Governor Buddying Session *MS Teams*

Tuesday 23rd May 24, 2023

NHS Providers Governor conference (Ben Duke and Nicola Hodson) London In person

Wednesday 24th 9.50am to 1.30pm

Public Board of Directors MS Teams (via the website)

Thursday 25th 1.30pm to 5pm

Audit and Risk Committee (No observer in place)

MS Teams

Thursday 25th 9.30-10.30

Staff Governors drop-in with Chair

		Thursday 25 th 11am-12.00 Noon Service User Governors drop-in with Chair MS Teams
June 2023	July 2023	August 2023
Thursday 1st June 4pm-5pm Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) MS Teams	Tuesday 4 th July 11.00am-12pm Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) MS Teams	Thursday 10 th 1pm to 3.30pm Finance and Performance Committee (Ben Duke) MS Teams
Tuesday 13 th June 5pm - 6.45pm Mental Health, Learning Disabilities & Autism (MHLD&A) Provider Collaborative Governor workshop MS Teams	Wednesday 5 th July 13.00– NHS75 celebrations University's Collegiate Crescent campus, Collegiate Crescent, S10 2BP In person	There will be no Quality Assurance Committee in August 2023 Thursday 10 th August 4pm-5pm Drop-in sessions for Governors with the Director of Corporate Governance
Wednesday 14 th June 3-4.30pm Nomination and Remuneration Committee MS Teams Wednesday 14 th 10am to 12.30pm Quality Assurance Committee (Billie Critchlow)	Thursday 6 th Centre Court Governor development session - Homeless Assessment and Support Team – Moved to October Council of Governors meeting due to NHS 75 celebrations	(Deborah Lawrenson and Amber Wild) MS Teams

MS Teams

Thursday 15th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Wednesday 21st 10am to 12pm

Mental Health Legislation Committee (Cecelia Jackson-Chambers)

MS Teams

Thursday 22nd 1.30-2.15pm

Council of Governors pre-meet Sharman Room (0.1) at Centre Court

Thursday 22nd 2.30pm to 5pm

Council of Governors meeting *Hybrid*

Wednesday 28th June 9.30-10.30am

Additional short Public Board to receive and approve annual report and accounts

MS Teams (via the website)

Tuesday 11th 2pm to 4.30pm

People Committee (Kat Myrie)

MS Teams

Wednesday 12th 10am to 12.30pm

Quality Assurance Committee (Billie Critchlow) *MS Teams*

Thursday 13th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 18th 1.30pm to 5pm

Audit and Risk Committee (Julie Kitlowski) *MS Teams*

Tuesday 25th 10am to 11am

Staff Governors drop-in with Chair *MS Teams*

Tuesday 25th 11:30am to 12:30pm

Service User Governors drop-in with Chair *MS Teams*

Wednesday 26th 9.50am to 1.30pm

Public Board of Directors MS Teams (via the website)

Thursday 27th 10am to 11am

Public Governors drop-in with Chair MS Teams

Thursday 27th 11:30am to 12:30pm

Carer Governors drop-in with Chair

	MS Teams	
September 2023	October 2023	November 2023
Wednesday 6 th September 10-11am Drop in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) MS Teams Tuesday 12 th 2pm to 4.30pm	Wednesday 4 th October 3.30pm-5pm Nomination and Remuneration Committee MS Teams Thursday 5 th October 10am to 11am Staff Governors drop-in with Chair and Freedom to Speak up Guardian	Tuesday 7 th 2pm to 4.30pm People Committee (Kat Myrie) MS Teams Wednesday 8 th 10am to 12.30pm Quality Assurance Committee (Billie Critchlow)
People Committee (Kat Myrie) MS Teams Wednesday 13 th 10am to 12.30pm Quality Assurance Committee (Billie Critchlow) MS Teams	MS Teams Thursday 5 th October 11:30am to 12:30pm Service User Governors drop-in with Chair MS Teams Wednesday 4 th October 9.30am-10.30am	Thursday 9 th 1pm to 3.30pm Finance and Performance Committee (Ben Duke) MS Teams
Thursday 14 th 1pm to 3.30pm Finance and Performance Committee (Ben Duke) MS Teams	Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) MS Teams	Thursday 9 th November 3.30-4.30pm Drop- in sessions for Governors with the
Tuesday 19 th 1-4pm Annual Members Meeting Kenwood Hall, (Mercure Sheffield Kenwood Hall and Spa), Kenwood Road, Nether Edge, Sheffield, S7 1NQ	Tuesday 10th 4pm-5pm Public Governors drop-in with Chair <i>MS Teams</i>	Director of Corporate Governance (Deborah Lawrenson and Amber Wild) MS Teams
Wednesday 20 th September 4-5pm Governor Buddying Session	Thursday 12 th 9am -10am Carer Governors drop-in with Chair MS Teams	Wednesday 22 nd 9.50am to 1.30pm Public Board of Directors MS Teams (via the website)
Wednesday 20 th 10am to 12pm Mental Health Legislation Committee (Cecelia	Wednesday 11 th 10am to 12.30pm Quality Assurance Committee (Billie Critchlow)	Thursday 23 rd 11.30am to 12.30pm Staff Governors drop-in with Chair MS Teams Thursday 23 rd 1:00pm to 2:00pm

Jackson-Chambers) MS Teams Monday 25 th September 10am to 3pm Governor Induction and Engagement session (including membership) on roles and responsibilities Sharman Room (0.1) at Centre Court Wednesday 27 th 9.50am to 1.30pm Public Board of Directors MS Teams (via the website)	Thursday 12 th 1pm to 3.30pm Finance and Performance Committee (Ben Duke) MS Teams Tuesday 17 th 1.30pm to 5pm Audit and Risk Committee (Julie Kitlowski) MS Teams Wednesday 18 th 1.30-2.15pm Council of Governors pre-meet Conference Room 1, The Circle 33 Rockingham Lane, S1 4FW Wednesday 18 th 2.30pm to 5pm Council of Governors meeting Hybrid Conference Room 1, The Circle 33 Rockingham Lane, S1 4FW and MS teams	Service User Governors drop-in with Chair MS Teams Tuesday 28 th time to be confirmed Governor Development Session -will be moved to the new year Tuesday 28 th 9.30am- 4.00pm Let's Talk about Race conference Pakistan Muslim Centre, Woodbourn Road Sheffield S9 3LQ Wednesday 29 th 10am to 11am Public Governors drop-in with Chair MS Teams Wednesday 29 th 11:30am to 12:30pm Carer Governors drop-in with Chair MS Teams
December 2023	January 2024	February 2024
Wednesday 6 th 10am to 12pm Mental Health Legislation Committee (Cecelia Jackson-Chambers) MS Teams Thursday 7 th December at 1pm-2pm Drop-in sessions for Governors with Amber Wild MS Teams	Tuesday 9 th 2pm to 4.30pm People Committee (Kat Myrie) MS Teams Wednesday 10 th 10am to 12.30pm Quality Assurance Committee (Billie Critchlow) MS Teams Thursday 11 th 1pm to 3.30pm	Thursday 1st 10.00 am to 11:00am Staff Governors drop-in with Chair MS Teams Thursday 1st 11:30am to 12:30pm Service User Governors drop-in with Chair

Wednesday 13th 10am to 12.30pm

Quality Assurance Committee (Billie Critchlow)

MS Teams

Thursday 14th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 19th 1.30-2.15pm

Council of Governors pre-meet Room 2.6 at Centre Court

Tuesday 19th 2.30pm to 5pm

Council of Governors meeting *Hybrid*

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 16th 1.30pm to 5pm

Audit and Risk Committee (No observer in place)

MS Teams

Monday 29th January 9.30am-10.30

Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild)

MS Teams

Wednesday 24th 9.50am to 1.30pm

Public Board of Directors

MS Teams (via the website)

Tuesday 30th 12pm-2.30pm

Governor Development session – Learning Disability and Community Mental Health Transformation Room 2.1 Centre Court

MS Teams

Thursday 1st 2.30pm-3.30pm

Public Governors drop-in with Chair *MS Teams*

Thursday 1st 4.00pm-5.00pm

Carer Governors drop-in with Chair MS Teams

Wednesday 14th 10am to 12.30pm

Quality Assurance Committee (Billie Critchlow)

MS Teams

Thursday 15th 1pm to 3.30pm

Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 20th February 2:00-3:00pm

Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams*

Thursday 22nd 1.30-2.15pm

Council of Governors pre-meet (subject to the meetings remaining in hybrid form)

Sharman Room (0.1) at Centre Court

Thursday 22nd 2.30pm to 5pm

Council of Governors meeting Hybrid

March 2024	
Thursday 7 th 10am -12pm	
Governor Development Session on role in	
respect of confirm and challenge/appropriate	
questioning.	
Hybrid Session – MS Teams and Room 2.1 at	
Centre court	
Ochire court	
Tuesday 12 th 2pm to 4.30pm	
People Committee (Kat Myrie)	
MS Teams	
WO TCAINS	
Wednesday 13 th 10am to 12.30pm	
Quality Assurance Committee (Billie Critchlow)	
MS Teams	
Thursday 14 th 1pm to 3.30pm	
Finance and Performance Committee (Ben Duke)	
MS Teams	
Wednesday 20 th 10am to 12pm	
Mental Health Legislation Committee (Cecelia	
Jackson-Chambers)	
MS Teams	
Wednesday 27 th 9.50am to 1.30pm	
Public Board of Directors	
MS Teams (via the website)	
Tuesday 19 th March 3pm-4pm	
Public Governors drop-in with Chair	
MS Teams	
Thursday 24st March 0 20cm 40 20cm	
Thursday 21 st March 9.30am -10.30am	
Staff Governors drop-in with Chair MS Teams	
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Thursday 21st March 11am-12pm

Service User Governors drop-in with Chair MS Teams

Thursday 21st March 12.30pm-1.30pm

Carer Governors drop-in with Chair MS Teams

ANNEX:

CARERS AND SERVICE USER GROUPS 2023-2024

The Carers and Service User groups are presented below. A description of each group will be attached to this calendar as soon as it is available. Dates for group meetings are detailed in the calendar below.

Service User Group meetings:

SUN:RISE – Monthly (4th Thursday of every month) SUSEG

Carer Group meetings:

Carer Open Door (COD) – Monthly

Carer Action Group (CAG) - Quarterly

If you are interested in attending, please email:

Teresa Clayton, Engagement and Experience Lead <u>teresa.clayton@shsc.nhs.uk</u> Jenny Hall, PCREF Lead <u>jenny.hall@shsc.nhs.uk</u>

	April 2023	May 2023
	Thursday 27 April 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 25 May 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish
	Thursday 20 th April 1.00-2.15pm Carer Open Door Group meetings (COD) Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	10 th May 10.00am – 12.00pm SUSEG Blend Kitchen, Wards Exchange, 197 Ecclesall Road
		Thursday 18 th May 6.00-7.15pm Carer Group meetings (COD) - Monthly Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
		Wednesday 24 th May 11.00-12.15pm Carers Action Group meetings (CAG) - Quarterly Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
June 2023	July 2023	August 2023
Thursday 28 June 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 27 July 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 24 August 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish
Thursday 15 th June 1.00-2.15pm Carer Group meetings (COD) - Monthly	Thursday 13 th July 6.00-7.15pm Carer Group meetings (COD) – Monthly	Thursday 17 th August 1.30-2.45pm Carer Group meetings (COD) – Monthly

Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way Wednesday 9th August 10.30-11.45am Carers Action Group meetings (CAG) - Quarterly Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
September 2023	October 2023	November 2023
Thursday 28 September 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 26th 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 29th 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish Wednesday 22 nd November 10.30- 11.45am Carers Action Group meetings (CAG) - Quarterly Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
December 2023	January 2024	February 2024
Thursday 28 December 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 25th 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	Thursday 28th 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish
Carer Group meetings (COD) - Monthly Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	Carer Group meetings (COD) - Monthly Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	Carer Group meetings (COD) - Monthly Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way

March 2024	
Thursday 28 March 1.30pm – 3.30pm SUN:RISE Hybrid meeting MS Teams and Sheffield Flourish	
Carer Group meetings (COD) - Monthly Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	