

**Public Board of Directors OPEN Action Log**  
**For receipt at the May 2023 board**

Public	Date of BOD	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
<b>To note:</b> it was agreed actions for 2023/24 for board and its sub committees will be numbered rising from 1. This will begin with May 2023 actions							
Action 1	24 May 2023						
<b>OPEN ACTIONS FROM PREVIOUS BOARD MEETINGS 2022-23</b>							
Action 1 from March 2023	22/03/23	Item 00	<b>Replacement for IPQR related actions</b>	PE to set out what a revised IPQR will look like and when this will be achieved – taking into account all previous requests for change and requirements to support achievement of priorities and management of risks.  <i>[see previous action logs re use of prompts and signposting to oversight of recovery plans, inclusion of CQUINs, inclusion of EDI data and disparity ratio to be included in workforce summary]</i>	The new IPQR is expected to be ready for receipt at the July Board.	Phillip Easthope	May 2023
Action 2 from March 2023	22/03/23	Item 08	<b>Operational Resilience and business continuity</b>	Further information on the triage offer articulating the approach supporting decision making for appointments in person or virtually to be drawn out in future reports.	Option for face to face or virtual given at the point of triage, In a very small number of cases a decision will be made to provide a face to face based on the complexity of a person's needs. This is reflected in the paper to be receive in May. <b>Action closed.</b>	Neil Robertson	May 2023
Action 3 from March 2023	22/03/23	Item 08	<b>Operational Resilience and business continuity</b>	Regarding major incident and business continuity planning and the Trusts EPPR statement, an update on how this is progressing and where gaps remain to be included in the next operational resilience and business planning report.	This is reflected in the paper to be received in May. <b>Action closed.</b>	Neil Robertson	May 2023
Action 4 from March 2023	22/03/23	Item 22	<b>People Strategy</b>	Quarterly progress reports to be provided to the board and reflected on the planner up to the point of the strategy's annual review in March 2024.	To be include in the People Plan update mapped out on the planner – dates indicated. This is reflected in the Board work plan. <b>Action closed.</b>	Caroline Parry	July and October 2023 and Jan 2024
Action 3 from January 2023	25/01/23	Item 09	<b>Back to Good</b>	Progress since the last CQC visit and confidence levels around embeddedness of actions taken to be included in future reports.	This is reflected in the Back to Good report received at board in May 2023. <b>Action closed.</b>	Salli Midgley	April 2023 May 2023
Action 19 from July 2022	27/7/22	Item 16	<b>Ockendon Report and Paterson Review</b>	Actions to be mapped across to the Back to Good programme and to Board Committees to provide clarity on governance arrangements.	A clinical quality and safety group report (including learning lessons) is on the work programme to be received at QAC in June for onward reporting to Board in July. This is reflected in the Board planner.  <b>Action closed.</b>	Salli Midgley	Original due date November 2022 May 2023
Action 7 from November 2022	23/11/22	Item 17	<b>Annual Equality and Human Rights Report</b>	The Board requested a one-page summary be developed and it was noted objectives will be refreshed for next year.	A one-page plan on the development of the 2023/2024 Equality objectives was shared with Board after receipt at the Inclusion and equality group in April. <b>Action closed.</b>	Caroline Parry	Original due date March 2023

Target Date:

Overdue	In Progress	Completed	Closed/Archive
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							May 2023
<b>Action 12 from November 2022</b>	23/11/22	Item 22	<b>Corporate Governance report</b>	Summary on key changes as a result of the new Code of Governance to be provided	Key changes were covered in briefings provided as available through NSHP.  Further work will take place as part of the review of Code in Q1 of new financial year. Gap analysis due for receipt in July after June Council of Governors meeting. On the planners. <b>Action closed.</b>	Deborah Lawrenson	May/June 23

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