

**Council of Governors Work programme  
2023-2024**

- Development sessions are captured separately on the Governor Calendar
- Given the broad ways in which Governors are able to engage between formal meetings of the Governors outlined on the calendar, for example with additional sessions in place around Quality, Finances and Engagement consideration is being given the number of formal meetings required across the year and views on this from colleagues would be welcome.
- Generally speaking Councils of Governors will meet formally 4 – 5 times across the financial year including the Annual Members Meeting which Governors are encouraged to attend.

<b>COUNCIL OF GOVERNORS WORKPLAN 2022 – 23</b>	
<b>1 February extraordinary COG – confidential</b>	
Covering – NRC report on outcome of Non-Executive Director appointment and recommendations	
<b>7 February 2023 (Q4)</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li>• <i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li>• <i>Chairs report</i></li> <li>• <i>Board Update Report</i></li> <li>• <i>Feedback from Governors</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Council of Governors forward plan</i></li> <li>• <i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>• Quality Report – Quality Objectives</li> <li>• Nominations and Remuneration Committee Report: Non-Executive Director appointment; Associate NED re-appointment; NED terms of office; CEO recruitment update;</li> <li>• Council of Governors Review of Effectiveness update/feedback – Verbal update</li> <li>• Update on Governor Buddying arrangements</li> </ul>	<ul style="list-style-type: none"> <li>• People Committee Chair of committee presentation</li> </ul>
<b>April 4 2023 extraordinary COG – confidential</b>	
<ul style="list-style-type: none"> <li>• Covering – CEO recruitment, NED re-appointment, approval of Deputy Chair role</li> </ul>	

<b>COUNCIL OF GOVERNORS WORKPLAN 2023 – 24 – new financial year</b> <b>19 APRIL 2023 (Q1) – split session:</b> <b>CoG meeting in public and workshop in private</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li>• <i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li>• <i>Chairs report</i></li> <li>• <i>Board Update Report</i></li> <li>• <i>Feedback from Governors</i></li> <li>• <i>Governance Report</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Council of Governors forward plan</i></li> <li>• <i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>• Governor Elections – proposal and timeline for 2023 elections</li> <li>• Staff Survey results</li> <li>• Council of Governors review of Effectiveness feedback on actions</li> <li>• NRC report – CEO recruitment update (received at EO CoG), update on Board recruitment, re-appointment of Non-Executive Director and Deputy Chair role, Chair and NED appraisal process update</li> <li>• Annual Operational Plan and Priorities (workshop)</li> </ul>	<ul style="list-style-type: none"> <li>• <del>Mental Health Legislation Chair of committee presentation</del></li> <li>• <b><u>Workshop</u></b></li> <li>• Financial Plan 2023-2024</li> <li>• Proposed changes to the Constitution</li> </ul>
<b>COUNCIL OF GOVERNORS WORKPLAN 2023 – 24</b> <b>22 JUNE 2023 ('Q2')</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li>• <i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li>• <i>Chairs report</i></li> <li>• <i>Board Update Report (mention Operational Plan)</i></li> <li>• <i>Feedback from Governors</i></li> <li>• <i>Governance Report</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Council of Governors forward plan</i></li> <li>• <i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>• Governor Election Update</li> <li>• NRC report: Chair appraisal outcome; constitution review -proposed changes for approval; succession planning for NED's</li> <li>• Receipt of corporate governance statement and provider compliance statements</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Members meeting update</li> <li>• Audit and Risk Committee Chair of committee presentation</li> <li>• <a href="#">Mental Health Legislation Committee Chair of committee presentation deferred from April</a></li> <li>• NRC Chair of committee presentation</li> </ul>

<ul style="list-style-type: none"> <li>Deputy Lead Governor role appointment (end of current term of office July 2023)</li> </ul>	<p><u>Confidential</u></p> <ul style="list-style-type: none"> <li>Auditor’s report on accounts (timing to be confirmed)</li> </ul>
<b>Annual Members Meeting (Q2) – date to be confirmed 5, 13 or 20 July - Receipt of Final Annual Report and Accounts</b>	
<b>COUNCIL OF GOVERNORS WORKPLAN 2023 – 24 18/19 OCTOBER 2023 (Q3)</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li><i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li><i>Chairs report</i></li> <li><i>Board Update Report</i></li> <li><i>Feedback from Governors</i></li> <li><i>Governance Report</i></li> </ul>	<ul style="list-style-type: none"> <li><i>Council of Governors forward plan</i></li> <li><i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>Draft Membership Strategy for discussion</li> <li>NRC Report: NED appraisals outcome;</li> <li>Governor Elections update</li> </ul>	<ul style="list-style-type: none"> <li>Finance and Performance committee – chair of committee presentation</li> </ul>
<b>COUNCIL OF GOVERNORS WORKPLAN 2023 – 24 19 DECEMBER 2023 (Q3) – if required</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li><i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li><i>Chairs report</i></li> <li><i>Board Update Report</i></li> <li><i>Feedback from Governors</i></li> <li><i>Governance Report</i></li> </ul>	<ul style="list-style-type: none"> <li><i>Council of Governors forward plan</i></li> <li><i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>Council of Governors review of Effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>Quality Assurance Committee Chair of committee presentation – <i>if this meeting does not take place the QAC presentation would need to come in either October or February</i></li> </ul>

<b>COUNCIL OF GOVERNORS WORKPLAN 2023 – 24</b>	
<b>FEBRUARY 2024 (Q4) date to be confirmed</b>	
<b>STANDING ITEMS</b>	
<ul style="list-style-type: none"> <li>• <i>Welcome, declaration of interest, minutes, matters arising and action log</i></li> <li>• <i>Chairs report</i></li> <li>• <i>Board Update Report</i></li> <li>• <i>Feedback from Governors</i></li> <li>• <i>Governance Report</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Council of Governors forward plan</i></li> <li>• <i>Council of Governors Calendar of Events</i></li> </ul>
<b>ADDITIONAL ITEMS</b>	
<ul style="list-style-type: none"> <li>• Membership Engagement Strategy for approval</li> <li>• Lead Governor role election</li> <li>• Quality Report – Quality Objectives</li> <li>• Nominations and Remuneration Committee Report</li> <li>• NRC Annual review of effectiveness update ; update on succession planning for NED roles for 2024/2025.</li> <li>• Council of Governors Review of Effectiveness update/feedback</li> </ul>	<ul style="list-style-type: none"> <li>• People Committee Chair of committee presentation</li> </ul>