

# Board of Directors – Public extraordinary

**UNCONFIRMED Minutes of the 146<sup>th</sup> extra-ordinary Public Board of Directors held from 9:30am on Wednesday 22 June 2022 at the Crowne Plaza Royal Victoria Hotel.**

**Present:** Sharon Mays, Chair (SM)  
 (voting) Jan Ditheridge, Chief Executive (JD)  
 Phillip Easthope, Executive Director of Finance (PE)  
 Dr Mike Hunter, Executive Medical Director (MH)  
 Beverley Murphy, Executive Director of Nursing, Professions and Operations (BM)  
 Caroline Parry, Executive Director of People (CP)  
 Richard Mills, Non-Executive Director, Chair of Finance & Performance Committee (RM)  
 Heather Smith, Non-Executive Director, Chair of People Committee (HS)  
 Anne Dray, Non-Executive Director, Chair of Audit and Risk Committee (AD)  
 Olayinka Monisola Fadahunsi-Oluwole, Non-Executive Director, Chair of Mental Health Legislation Committee (OFO)

**In Attendance:** Prof. Brendan Stone, Associate Non-Executive Director (BS)  
 (nonvoting) Deborah Lawrenson, Director of Corporate Governance (Board Secretary) (DL)  
 Pat Keeling, Director of Strategy (PK)

**Other attendees:** Amber Wild, Corporate Assurance Manager (minutes)

**Apologies:** None

Min Ref:	Item	Action
PBoD 22/06/22-01	<p><b>Welcome and Apologies</b></p> <p>The Chair welcomed the Board to the extra-ordinary Public Board of Directors meeting held.            No apologies were noted.</p>	
PBoD 22/06/22-02	<p><b>Quality Account</b></p> <p>BM presented the draft Quality Account 2021-2022 noting the document circulated:</p> <ul style="list-style-type: none"> <li>• Did not include the introduction which had been shared with board members separately the day before the meeting and will be included in the final version.</li> <li>• Sets out the commitment to improving quality and the quality objectives set out in partnership with service users, partners, and staff.</li> <li>• Details the progress that has been made against three quality objectives in 2021.</li> <li>• Identifies the focus for the year ahead showing unchanged objectives but highlights the changed priorities, determined with partners, service users and staff.</li> </ul> <p>It was confirmed also to be included in the final version would be the final draft statements from partners which were expected later that week – Annex</p>	

	<p>A.</p> <p>It was noted drafts of the report had been received twice at Quality Assurance Committee twice and once at the Board.</p> <p>The Board were assured the report includes all mandated information apart from the two pieces outlined and was presented for approval subject to their inclusion.</p> <p>Discussion took place on some typing errors in the document including in the title section from the Chief Executive introduction and the contents page.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Errors to be corrected in the final version.</li> <li>• Link to the final report will be circulated to Board members and</li> <li>• Once finalised, the quality team to explore developing a plan on a page to be shared with the Board</li> </ul> <p>Board approved the Quality Account.</p>	Quality team/ Corporate Governance
PBoD 22/06/22-03	<p><b>Statements of Compliance 2021-2022</b></p> <p>DL presented the Statement of Compliance to Board for approval and reminded the board about the required place upon Foundation Trusts to make an annual declaration. Draft versions have been received at Audit and Risk Committee and Board.</p> <p>The Board was informed of a change that needed to be made to the document following agreement with the Chair, CEO and the Director of Finance to include a sentence about Firshell Rise to bring consistency with the Annual Governance Statement and the Annual Report</p> <p>Subject to the amendment outlined the Board approved the Statements of Compliance.</p>	
PBoD 22/06/22-04	<p><b>Annual Governance Statement</b></p> <p>DL presented the Annual Governance statement which is required to be approved in public. It was confirmed the statement is subsumed in the body of the annual report which was due to be received in private session as required at this stage in the process. It was noted the document had been received in draft form at Audit Committee and Board previously and feedback reflected.</p> <p>The Board approved the Annual Governance statement.</p>	
PBoD 25/05/22-05	<p><b>Any other business</b></p> <p>None</p>	
	Meeting closed	

**Date and time of the next Public Board of Directors meeting:  
Wednesday 27 July at 9.30am  
Format: to be confirmed**

Apologies to: Amber Wild ([amber.wild@shsc.nhs.uk](mailto:amber.wild@shsc.nhs.uk))