

Council of Governors

SUMMARY REPORT

Meeting Date: 14 June 2022

Agenda Item: 14

Report Title:	Governor Election Position Statement	
Author(s):	Amber Wild, Corporate Assurance Manager	
Accountable Director:	Deborah Lawrenson, Director of Corporate Governance	
Other Meetings presented to or previously agreed at:	Committee/Group:	N/A
	Date:	N/A

Summary of key points in report

The term of office for Governors is three years, with up to three consecutive terms being allowable after which governors must stand down.

Each year elections take place to appoint to existing vacancies or to seats where the terms of office has come to an end.

This summary report provides an update on Governor Elections for 2022 and recommended next steps for discussion and agreement.

Of the 24 vacancies, 8 vacant seats have been filled and the details of elected governors are detailed in the this report. 16 vacancies remain. It was agreed at the last Council of Governors meeting to bring the review of the section of the Constitution relevant to quoracy forward to support the Council to remain quorate whilst recruitment takes place to remaining vacant seats. This will also need to include a review of the appointed seats section given pending changes with CCGs.

A slide update will be provided on this at the meeting by the Director of Corporate Governance with the changes then agreed via e-governance post meeting, if required, and then taken to the Board for ratification in July.

All newly appointed Governors will be formally received at this June Council of Governors in advance of formally starting in role from 1 July 2022. Commencement is dependent upon successful completion and receipt of Fit and Proper Person's test and Declarations of Interest, and it is understood may need to begin whilst DBS checks remain ongoing.

The Chair, Director of Corporate Governance and Lead Governor will discuss next steps in terms of timing for recruitment to the vacant roles.

Recommendation for the Board/Committee to consider:

Consider for Action		Approval	X	Assurance		Information	X
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The Council of Governors is asked to note the update of the current governor elections and discuss and agree next steps.

Please identify which strategic priorities will be impacted by this report:

Covid-19 – Recovering Effectively	Yes	X	No	
CQC – Getting Back to Good Continuous Improvement	Yes	X	No	
Transformation – Changing things that will make a difference	Yes	X	No	
Partnerships – working together to make a bigger impact	Yes		No	

Is this report relevant to compliance with any key standards ? State specific standard

Care Quality Commission Fundamental Standards	Yes	X	No		Good Governance
Data Security Protection Toolkit	Yes		No	X	

Have these areas been considered ? YES/NO

If Yes, what are the implications or the impact?
If no, please explain why

Service User and Carer Safety and Experience	Yes		No	X	<i>None directly apply to this decision</i>
Financial (revenue & capital)	Yes		No	X	
Organisational Development/Workforce	Yes		No	X	
Equality, Diversity & Inclusion	Yes		No	X	
Legal	Yes		No	X	

Governor Elections Update

Section 1: Analysis and supporting detail

Background

The term of office for Governors is three years, with up to three consecutive terms being allowable after which governors must stand down. Each year elections take place to appoint to existing vacancies or to seats where the terms of office has come to an end.

Nominations were received in line with the plan and published on 14 April 2022 by UK Engage. Only 1 seat, which is for the Rest of England constituency, was contested; all other seats were elected unopposed subject to successful completion of the Fit and Proper Persons test, DBS and Declarations of Interest. Ballots for the contested seat closed on 26 May following which results were published – **see appendix A**

Governor Elections 2022 results:

Constituency and Class	Number of Seats	Elected Candidate
Public - Sheffield North West	1	Irene Nakamatte
Public - Sheffield North East	2	No nominations received
Public – Sheffield South East	1	1 vacancy remains
Public - Rest of England	1	Chloe Thomas
Service Users and Carers - Service User	7	Jonathan Hall Catherine Prior Terry Proudfoot 4 vacancies remain
Service Users and Carers - Carer	4	Billie Critchlow 3 vacancies remain
Service Users and Carers - Young Service User or Carer	2	Dr Alistair Brash 1 vacancy remains
Staff - Central Support	1	Dave Palfreyman
Staff - Clinical Support	1	No nominations received
Staff - Medical and Clinical	1	No nominations received
Staff - Nursing	1	No nominations received
Staff - Social Worker	1	No nominations received
Staff - Support Workers	1	No nominations received

Declarations of Interest and Code of Conduct forms have been issued for completion. DBS checks will be undertaken by SHSC HR and requests are in process.

Governors currently filling seats, who have either chosen not to stand or who have reached the end of their terms of office and are therefore stepping down are as follows it should be noted they technically remain in post until the end of their terms:

Name	Governor Category	Term of Office
Steve Hible	Public North West	01.07.2019 to 30.06.2022
Ahmed Ibrahim	Public North East	01.07.2019 to 30.06.2022
Liz Friend MBE	Carer	01.07.2019 to 30.06.2022
Sue Roe	Carer	01.07.2019 to 30.06.2022
Bradley Wass	Central Support Staff	01.07.2019 to 04.07.2022
Adam Butcher	Service User	01.07.2019 to 30.06.2022
Joan Toy	Service User	01.07.2019 to 30.06.2022
Mark Goodwin	Staff Social Worker	05.07.2019 to 04.07.2022

In addition to elected governors, there are appointed governors who will be standing down due to restructuring within their respective constituencies:

Mark Gamsu	Sheffield CCG	15.05.2020 to 30.6.2022
Josie Paszek	Sheffield City Council	04.02.2021 to 03.02.2024
Cllr Steve Ayris	Sheffield City Council	10.09.2021 to 30.06.2022

It is hoped Cllr Martin Phipps will be joining the Council as a nominated appointed governor, this is pending final confirmation from Sheffield City Council.

Declarations of Interest and Code of Conduct forms have been issued for completion and are required to have been received by the June Council of Governors in order for the Declaration of Interest table to be updated and shared on the website. Those received by the time of the meeting are presented in a separate report. Colleagues are requested to ensure completed forms are received by the end of June. If they have not been received in full at the June meeting a further update will be provided to the next Council of Governors meeting.

DBS checks will be undertaken by SHSC HR and requests are in process.

Martin Phipps	Sheffield City Council	01.06.2022 to 31.5.2025
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Next Steps

All successfully appointed Governors will need to complete Fit and Proper Person's test, DBS and Declarations of Interest before they are finally confirmed in post.

The Chair, Lead Governor and Director of Corporate governance will need to discuss and recommend timing for holding a by-election particularly in respect of staff governor seats. Discussion will also take place at the Executive Team regarding communication and awareness raising of these roles.

The Constitution was last reviewed and approved in December 2019, an interim update is taking place as outlined and as agreed previously a full review of the document will take place across the summer for receipt at the Council of Governors in the autumn.

Recommendation

The Council of Governors is asked to note the update provided and to discuss and agree to the recommended next steps.

Approve changes to the Constitution (provided as a separate item) with implementation of these subject to ratification at the Board.

Appendix 1 – Declaration of Election results, Public Rest of England

Election of Governors 2022

DECLARATION OF RESULT

SHEFFIELD HEALTH AND SOCIAL CARE NHS FOUNDATION TRUST COUNCIL OF GOVERNORS ELECTION

As Returning Officer for the Rest of England Constituency of Sheffield Health and Social Care NHS Foundation Trust Council of Governors election held between Tuesday, 03 May 2022 and Thursday, 26 May 2022, I hereby give notice that the number of votes recorded for each candidate was as follows:

Name of Candidates		Number of Votes
Fozia Nadeem		19
Chloe Thomas	Elected	31

I declare that Chloe Thomas is duly elected to the Council of Governors.

Electorate:	661
Total Number of Ballots Received:	50
Turnout:	7.56%
Invalid Votes (see below):	0
Total Valid Votes:	50

The number of ballot papers rejected was as follows:

No Declaration of Identity received:	0
No unique identifier:	0
Voting for more than 1 candidate	0
Writing or other identifying mark	0
Unmarked Ballot paper	0

Craig Poyser
Returning Officer

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27 May 2022