

Board of Directors – Public

Date: 25 May 2022

Item Ref:

20

TITLE OF PAPER	Register of Interests and Register of Hospitality, Sponsorship & Gifts, 2021-22
TO BE PRESENTED BY	Deborah Lawrenson, Director of Corporate Governance
ACTION REQUIRED	To receive the register of interest and register of sponsorship, hospitality and gifts.

OUTCOME	Board will receive assurance that the registers are being maintained in accordance with the Managing Conflicts of Interest in the NHS policy.
TIMETABLE FOR DECISION	n/a
LINKS TO OTHER KEY REPORTS / DECISIONS	Counter Fraud, Bribery & Corruption Policy Standing Orders, Reservation and Delegation of Powers and Standing Financial Instructions
LINKS TO NHS CONSTITUTION & OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC	SHSC Constitution NHS Foundation Trust Code of Governance 7 Principles of Public Life
IMPLICATIONS FOR SERVICE DELIVERY AND FINANCIAL IMPACT	The NHS as a public sector organisation must be impartial and honest in the conduct of its business and employees must be beyond suspicion. This Trust therefore adopts a transparent approach to all its activities in line with the Nolan principles, which are undertaken in line with the Trust's robust governance arrangements and according to its provider licence and constitution.
CONSIDERATION OF LEGAL ISSUES	It is a legal requirement for the Trust to have a publicly available register of interests.

Author of Report	Deborah Lawrenson
Designation	Director of Corporate Governance
Date of Report	17 May 2022

Register of Interests and Register of Hospitality, Sponsorship & Gifts, 2021-22

1. Purpose

For approval	For assurance	For collective decision	To seek input	To report progress	For information	Other (Please state)
	x				x	

2. Summary

The Trust's policy on Managing Declarations of Interest in the NHS stipulate that the full declaration of interest, gifts and hospitality register should be presented to the Audit and Risk Committee on an annual basis, and Board thereafter.

We are presenting the Declarations of Interest for Board members in advance of Audit Committee to ensure that this is received in a timely way at Public Board and an updated record of these made available on the website.

Having recently undergone a Council of Governors nomination process with a number of Governors due to step down in June, and several new Governors joining us, all current and newly appointed Governors will be asked to complete their declarations for receipt at the 14 June 2022 Council of Governors meeting. This will be reported to the Audit and Risk Committee on the same day.

The process for calling in declarations for other relevant staff is underway and an update on this will be provided to Audit and Risk Committee in June 2022 with a further update then provided to the July public Board meeting.

3. Process

It is the responsibility of the Director of Corporate Governance to hold and manage the Register of Interests.

At the start of the year the Corporate Assurance Manager emails all key individuals who are required to submit annual declarations including those with delegated budgetary authority, staff grades of 8c or above (or equivalent), those with decision making responsibilities, and those who work in key areas such as facilities, IMST, procurement and pharmacy. Until declarations are received, reminders are sent. The commencement of this process has been delayed this year but is underway and expected to be completed by the end of Quarter 2. The Board is asked to note that, other than Board members, this register does not record if staff leave a post during the year. Therefore, there may be staff members included on the updated register (once received) who are no longer with the organisation.

In addition, all governors are required to complete an annual declaration of interest. As noted, this is next due to be received at Council of Governors and Audit and Risk Committee in June 2022.

Awareness raising takes place during the year to remind staff of the requirements to make declarations and around the rules for accepting and declaring gifts and hospitality.

In addition to annual declarations, key decision-making committees within the Trust require declarations of interest to be made at each meeting and administrators from Board committees are asked to forward any declarations so they can be added to the Register.

The Board is asked to note that, other than Board members, the register does not record if staff leave a post during the year. Therefore, there may be staff members included on the updated register (once received) who are no longer with the organisation.

4. Next Steps

The Register of interests continues to be maintained and updated in line with the requirements of the Managing Conflicts of Interest in the NHS Policy. The register of interests for Board Members and Governors is available on the Trust's website and will be updated with new Declaration tables in May and June respectively.

In accordance with the policy, the Audit and Risk Committee and Board will continue to receive the register on an annual basis.

5. Required Actions

Board is asked to receive this paper and the assurance it provides that due process is being followed.

6. Monitoring Arrangements

It is the responsibility of the Director of Corporate Governance to ensure the Trust holds Registers of Interest in line with the requirements set out in the Trust's Constitution and the NHS Foundation Trust Code of Governance.

7. Contact Details

Deborah Lawrenson
Director of Corporate Governance
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REGISTER OF INTERESTS - BOARD OF DIRECTORS

Personal Details	Details	Identified potential for conflict of interest and action taken by Trust	Date from	Date to	Date notified/ Registered/ updated
Current Board – to be published on the website					
Sharon Mays Chair	Sister employed by Tees Esk Wear Valley NHS FT	Non-Financial – personal	-	Ongoing	3/5/22
Richard Mills Non-Executive Director Deputy Chair	None				28/4/22
Anne Dray Non-Executive Director SID	Non-Executive Director of Nottingham Citycare Partnership	Non-Financial Professional	2018	Ongoing	4/5/22
	Managing Director and Joint Owner of Adaptive Ideas Ltd	Financial	2013	Ongoing	4/5/22
Heather Smith Non-Executive Director	Director of FoodWorks Sheffield, a not-for-profit organisation highlighting waste food and food sustainability issues (voluntary)	Non-Financial Personal	2020	Ongoing	2/5/22
Brendan Stone Associate Non-Executive Director	Trustee, Sheffield Flourish	Non-Financial Personal	2010	Ongoing	6/5/22
	Professor University of Sheffield	Non-Financial professional	2004		
Olayinka M Fadahunsi-Oluwole Non-Executive Director JOINED THE BOARD 7 June 2021	Staff Governor Doctors and Dentists SCFNHS Trust	Non-Financial	2020	Ongoing	18/5/22
	Member of the Remuneration Committee at SCFNHS Trust	Non-Financial	2020	Ongoing	18/5/22
	Trustee for the Steel City Choristers	Non-Financial	2021	Ongoing	18/5/22
Jan Ditheridge Chief Executive	None				30/4/22

Beverley Murphy Executive Director of Nursing, Professions and Operations	None				3/5/22
Phillip Easthope Executive Director of Finance	None				28/4/22
Mike Hunter Executive Medical Director	National Specialty Advisor, NHSE/I	Non-Financial Professional	2017	Ongoing	28/4/22
	Spouse is consultant at Sheffield Teaching Hospitals	Financial	2017	Ongoing	28/4/22
Caroline Parry Executive Director of People JOINED THE BOARD 4 January 2021	Owner/Director of Caroline Parry HR Consultancy Ltd	Financial	2011	Ongoing but no work undertaken through the company since 2017	3/5/22
Pat Keeling Director of Strategy (non- voting) JOINED THE BOARD 1 February 2022	None				4/5/22
Deborah Lawrenson Director of Corporate Governance (non-voting) JOINED THE BOARD 4 APRIL 2022	Trustee unpaid (Director of Corporate Affairs) Friars Multi Academy Trust (special needs)	Non-Financial Professional	2021	Ongoing	28/4/22
Board members who were in post during 2021/22 financial year and who have now left - not required to be published on website					
Mike Potts	Managing Director of MPL Management Solutions (offering consultancy support to the health and social care sector)	Financial	2013	Ongoing	6/8/20

LEFT ROLE 31 September 2021	Associate with Hill Dickinson LLP	Financial	2018	Ongoing	6/8/20
Sandie Keene LEFT ROLE 31 December 2021	Trustee of Langley House Trust (Charity providing housing and	Non-Financial Professional	2016	Ongoing	30/4/20
	Current temporary engagement with Regional Directors of Adult Social Services (support during Coronavirus pandemic) and providing interface with NHSE concerning	Non-Financial Professional	2020	Ongoing	30/4/20
	Informal advisory role for Sheffield Chaplaincy and listening service, recently commissioned to provide	Non-Financial Professional	2019	Ongoing	30/4/20
	Temporary contract with the YNE Regional Directors of Adult Social Services to represent them on the Covid 19 NHEI cell call for MH, LD,	Non-Financial Professional	2019	Ongoing	12/5/20
David Walsh LEFT ROLE 31 OCTOBER 2021	Director of Bakewell Road Brewery Ltd	Non-Financial Personal	23/8/18	Ongoing	7/5/20
	Director, 7 Hills Care & Support Ltd (Dormant)	Non-Financial Professional	1/6/20	Ongoing	9/9/20
