

Board of Directors Public

SUMMARY REPORT

Meeting Date: 28 July 2021

Agenda Item: 05

Report Title:	Chair/ Non Executive Directors Report	
Author(s):	Mike Potts, Chair	
Accountable Director:		
Other Meetings presented to or previously agreed at:	Committee/Group:	N/A
	Date:	
Key Points recommendations to or previously agreed at:		

Summary of key points in report

To summarise the key areas of activity that the Chair and Non Executive Directors have been engaged in and to highlight any relevant issues to the Board.

Recommendation for the Board/Committee to consider:

Consider for Action	Approval	Assurance	x	Information	x

Please identify which strategic priorities will be impacted by this report:

	Yes	x	No	
Covid-19 Getting through safely	Yes	x	No	
CQC Getting Back to Good	Yes	x	No	
Transformation – Changing things that will make a difference	Yes	x	No	
Partnerships – working together to make a bigger impact	Yes	x	No	

Is this report relevant to compliance with any key standards ? State specific standard

	Yes	No	
Care Quality Commission	Yes	No	
IG Governance Toolkit	Yes	No	

SHSC Board Issues

Non Executive Director Recruitment

I am pleased to welcome Dr Olayinka Fadahunsi- Oluwole (Yinka) as our new Non Executive Director. Yinka is a Specialty Doctor in Community Paediatrics and Neurodisability working at Sheffield Children's Hospital.

Yinka formally took up her appointment on 7 June 2021 and is currently undergoing her programme of induction.

CQC Inspection

The CQC undertook a further inspection of the Trust from 5 to 28 May 2021 following the original inspection in 2020 which put the organisation into Special Measures. This was an important opportunity for us to demonstrate the progress that we have made since the original inspection in 2020. We hope that this will be reflected when the report of the latest inspection is published.

I would like to thank all staff, governors, service users/carers and wider system partners who contributed to the inspection. Your support is much appreciated – thank you.

Chair and Non Executive Director Annual Appraisals

The process of annual appraisals for the Chair and Non Executive Directors was planned to take place on the 27/28 May 2021. As CQC requested to undertake our Well Led review on those dates these planned discussions had to be rearranged. I am pleased to report that all but one conversation has now taken place with the final discussion planned to be completed by the end of July.

The appraisal process is conducted in line with National Guidance. The Lead and Deputy Lead Governors joined me as Chair for the NED Appraisal and joined the Senior Independent Director for the conduct of the Chairs appraisal. The outcome of the appraisal process will be discussed at a forthcoming Nominations and Remuneration Committee and a report presented to the Council of Governors in due course.

Board Development

The programme of Board Development continues with specific sessions as follows:

23 June Board Workshop – Establish and review enabling strategies and Unconscious Bias training.

As a result of this workshop we have today and will in the future, protect some time at the end of the meeting to consider any preferences or unconscious bias that may have influenced our decisions/discussion.

Board Visits

The programme of Board visits continues and while some will continue to be conducted virtually many are now gradually returning to face to face but in a covid safe way.

The following visits have been completed:

- 8 June 21 - South Recovery Team (Mike Potts and Jan Ditheridge)
- 22 June 21 – Stanage Ward (Prof Brendan Stone and Caroline Parry)
- 24 June 21 – Early Intervention Service (Richard Mills and Pat Keeling)
- 29 June 21 – Wainwright Crescent (Heather Smith and David Walsh)
- 13 July 21 – Maple Ward (Anne Dray and Dr Mike Hunter)
- 27 July 21 – OA Community (Mike Potts and Beverley Murphy)

Appointment of Chair

The Board will recall that as a consequence of the organisation being placed into Special Measures in 2020 NHS E/I agreed with the Council of Governors future arrangements for Chairing the Trust. As a result of that discussion, I was appointed for a period of one year from 1 August 2020. My term of office will therefore be coming to an end and arrangements are in hand for NHSE/I to have further conversations with the Council of Governors about plans for my successor. The Board will be kept informed of the outcome of these discussions in due course.

Wider System Working

Development of the South Yorkshire and Bassetlaw Integrated Care System

Work on the development of the South Yorkshire and Bassetlaw Integrated Care System (SY&BICS) is progressing. Further guidance has been received on the future arrangements that will be required to be in place by 1 April 2020 when it is anticipated that the new legislation will come into force. At that time the SY&BICS will become a statutory body and will assume the commissioning functions of the Sheffield CCG which will be abolished as part of the reforms.

Interviews for the Chair of the SY&BICS have been conducted and we await an announcement on who has been appointed.

System wide meetings attended:

- Meeting with Dr Terry Hudson, Chair, NHS Sheffield Clinical Commissioning Group (NHSSCCG) - 28 May
- Accountable Care Partnership Board - 1 June
- Chair and Chief Executive of South Yorkshire Housing Association - 16 June
- South Yorkshire and Bassetlaw Integrated Care System Health Oversight Board 25 June – Richard Mills as Vice Chair attended on my behalf.

NHS Confederation Conference 15-18 June 2021

The NHS Confederation conference was once again held virtually and in normal circumstances is a must attend event. It provides an opportunity to meet and connect with other colleagues across the health and care system, to share good practice and learn about leading edge innovation and practice in the field of health and care. The CEO of the NHS and the Secretary of State for Health and Social Care also give keynote addresses.

While it is not quite the same as meeting face to face Board members dialled into several workshops and presentations.

Non Executive Director Activity

Mandatory Training

All NEDs are up to date on their mandatory training apart from Yinka who as a new NED will complete this training as part of her programme of induction.

Board Sub Committees

During the last two months, all Non Executive Directors have continued to chair and manage the Board Sub Committees for which they are responsible. This has included continuing to develop the governance and reporting of their committees.

On Going Development

NEDs continue to access a range of external workshops and seminars as part of their on going development. These have included the following run by the Good Governance Institute:

- The future of the NHS Non Executive
- Burnout
- Collaborative working
- HFMA Bitesize (overview of efficiency in the NHS and Regulation and Evolution of System Working and Frameworks)

Other Chair/NED activity

- Meeting Chairs of the Staff Network Groups
- Health and Well-Being Group, Tier 2 Group of People Committee.
- Tree planting at Woodland View as part of sustainability week.
- Coffee and Connections.
- Equality, Diversity and Inclusion, meeting with Trust Lead
- Attended Staff Network Groups - Disability, Carers, Rainbow and met with Chair of BAME
- Attendance at IMST Performance Review
- Meeting with James Sabin, Deputy Director of Finance

Council of Governors (COG)

Council of Governors Meeting

The Council of Governors met on the 15 June 2021.

The focus of the agenda was a presentation by Heather Smith Chair, People Committee. As one of the main Board Sub Committees Heather shared with the council a detailed presentation about what the committee had been looking at over the last 12 months and their plans for the future.

This was the first of a rolling programme of Board Sub Committee presentations which will be made to CoG. The next one will be the Audit and Risk Sub Committee on the 18 August 2021.

Council of Governors Development

The development programme for the Council continues. Two further workshops have been held as follows:

2 June 2021 – Introduction to work of the Trust in relation to:

- Equality, Diversity and Inclusion
- Rainbow Training
- Lived Experience

29 June 2021 - Integrated Care Systems/Accountable Care Partnerships (ICS/ACP)

Wider Involvement of Council Members

There is now a list of 9 governors who have expressed an interest in taking part in observing Sub Committees and Board Visits.

A meeting was held on the 21 July to brief governors on how these arrangements will operate and what is expected of both them and the staff who will be involved.

It is anticipated that these arrangements will start in September.

Mike Potts
Chair