

## Board of Directors - Open

Notice is hereby given of the 134<sup>th</sup> Board of Directors on Wednesday 9 September 2020 at 10 a.m. when the following business will be conducted. In line with national directives relating to COVID19, this meeting will not be open to public attendance.

*The agenda and papers will be available prior to the meeting via the Trust's website and minutes of the meeting will be uploaded to the website once approved.*

## A G E N D A

Time	No	Item	Purpose		Brought by:
10:00am		<b>Welcome &amp; Apologies:</b> Welcome and formal noting of apologies for absence from Ms L Lightbown, Executive Director Nursing and Professions.  Waiving of Standing Order in relation to public attendance.		V	M Potts Chair
	1.	<b>Service User Experience Story</b> Paul Scott		V	Dr M Hunter Executive Medical Director
10:30am	2.	<b>Declarations of Interest:</b> To receive any declarations of interest from members		V	M Potts Chair
	3.	<b>Minutes of the Board of Directors meeting held on 12 August 2020</b> To receive and approve the minutes of the Open Board of Directors meeting held on 12 August 2020	Approval		
	4.	<b>Matters Arising, Action Log and Bring Forward</b> To consider matters arising from the minutes of the Open Board of Directors meeting held on 12 August 2020 and to review the Action Log	Assurance Approval		
10:35am	5.	<b>Chair's Report</b>		V	M Potts Chair
10:45am	6.	<b>Chief Executive's Report</b>			J Ditheridge Chief Executive
		<b>Quality</b>			
10:55am	7.	<b>Back to Good Programme</b> <ul style="list-style-type: none"> <li>• Core Services</li> <li>• Well Led (Governance)</li> </ul>	Assurance	V	Dr M Hunter Executive Medical Director / D Walsh Director of Corporate Governance (Board Secretary)

11:10am	8.	<b>Single Gender Accommodation</b>	Assurance		B Murphy Executive Director of Nursing, Professions & Operations
11:40am	9.	<b>Quality Report for Period ending 31 July 2020</b>	Assurance		Dr M Hunter Executive Medical Director / B Murphy Executive Director of Nursing, Professions & Operations
<b>Performance</b>					
12 Noon	10.	<b>Performance Report for Period Ending 31 July 2020</b> <i>(to be distributed by 5 pm on Friday, 2 Sept 2020)</i>	Assurance		P Easthope Executive Director of Finance
12:20pm	11.	<b>CoVid-19 Update, Including Management of Risk – Response from Specialist Quadrant</b>	Assurance		B Murphy Executive Director of Nursing, Professions & Operations
12:30pm	12.	<b>Implementing Phase 3 of the NHS Response to the CoVid-19 Pandemic - Winter Planning 2020/21</b>	Assurance		B Murphy Executive Director of Nursing, Professions & Operations
12:45pm	13.	<b>Board Declaration of Emergency Preparedness, Resilience and Response Self-Assessment &amp; Workplan for 2020/21</b>	Assurance		B Murphy Executive Director of Nursing, Professions & Operations
12:55pm		<b>Break</b>			
1:20pm	14.	<b>Workforce Race Equality Standard (WRES) Report &amp; Updated Action Plan 2020</b>	Assurance		C. Parry Director of Human Resources
1:30pm	15.	<b>Workforce Disability Equality Standard (WDES) Report &amp; Updated Action Plan 2020</b>	Assurance		C. Parry Director of Human Resources
1:40pm	16.	<b>Staff Survey 2019 - Progress against actions and Plan</b>	Assurance		C. Parry Director of Human Resources
<b>Strategy</b>					
1:55pm	17.	<b>People Strategy - Implementation Plan and Next Steps</b>	Strategy		C. Parry Director of Human Resources
<b>Board Committees</b>					
2:10pm	18.	<b>Finance &amp; Performance Committee</b> Significant Issues Report from the Extra Ordinary meeting held on 24 August 2020	Assurance		R Mills Non-Executive Director & FPC Chair
<b>Governance</b>					
2:15pm	19.	<b>Register of Interests and Register of Hospitality, Sponsorship &amp; Gifts (2019/20)</b>	Assurance		D Walsh Director of Corporate Governance (Board Secretary)
2:20pm	20.	<b>Medical Appraisal and Revalidation Annual Report</b>	Approval		Dr M Hunter Executive Medical Director
2:20pm	21.	<b>Guardian of Safe Working (Quarter 1)</b>	Assurance		Dr M Hunter Executive Medical Director

<b>Reports for Assurance and Information</b>			
2:40pm	22.	<b>Infection, Prevention &amp; Control Annual Performance Report 2019-2020 / Infection, Prevention &amp; Control Programme for 2020 – 2021</b>	Assurance  B Murphy Executive Director for Nursing, Professions & Operations
<b>Board Stakeholder Relations &amp; Partnerships</b>			
2:50pm	23.	<b>Governor &amp; Membership Matters (August 2020)</b> To receive information on Governor and Membership matters and provide Board with the opportunity to respond to questions from Governors	Information  M Potts Chair
<b>Board Business Programme</b>			
	24.	<b>Board Programme</b>	Information  D Walsh Director of Corporate Governance (Board Secretary)
	25.	<b>Any Other Urgent Business</b> To consider any other urgent business to be discussed in the presence of members of the public and press	V M Potts Chair
<b>3:00pm</b>	<b>Close</b>		

**Date and time of the next Board of Directors meeting  
Wednesday 11 November 2020 at 10am**

***Format of meeting to be confirmed***

*David Walsh, Director of Corporate Governance (Board Secretary) [david.walsh@shsc.nhs.uk](mailto:david.walsh@shsc.nhs.uk)  
Sharon Sims, Board Support [Sharon.sims@shsc.nhs.uk](mailto:Sharon.sims@shsc.nhs.uk)*