

Council of Governors: Summary Sheet

Title of Paper:

Presented By:

Action Required:

For Information	<input checked="" type="checkbox"/>	For Ratification	<input type="checkbox"/>	For a decision	<input type="checkbox"/>
For Feedback	<input type="checkbox"/>	Vote required	<input type="checkbox"/>	For Receipt	<input type="checkbox"/>

To which duty does this refer:

Holding non-executive directors individually and collectively to account for the performance of the Board	<input type="checkbox"/>
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	<input type="checkbox"/>
Determining the remuneration of the Chair and non-executive directors	<input type="checkbox"/>
Appointing or removing the Trust's auditor	<input type="checkbox"/>
Approving or not the appointment of the Trust's chief executive	<input type="checkbox"/>
Receiving the annual report and accounts and Auditor's report	<input type="checkbox"/>
Representing the interests of members and the public	<input checked="" type="checkbox"/>
Approving or not increases to non-NHS income of more than 5% of total income	<input type="checkbox"/>
Approving or not significant transactions including acquisitions, mergers, separations and dissolutions	<input type="checkbox"/>
Jointly approving changes to the Trust's constitution with the Board	<input type="checkbox"/>
Expressing a view on the Trust's operational (forward) plans	<input type="checkbox"/>
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	<input type="checkbox"/>
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution	<input type="checkbox"/>
Monitoring the Trust's performance against its targets and strategic aims	<input type="checkbox"/>

How does this item support the functioning of the Council of Governors?

Governors will be informed of upcoming elections, governor vacancies and will be able to support the Trust in securing interest from members

Author of Report:

Designation:

Date:

Council of Governors

Date: 27 February 2020

Subject: Governor Elections 2020

From: Jayne Brown OBE, Trust Chair

Authors: Sam Stoddart, Deputy Board Secretary

1. Purpose

<i>For approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information/assurance</i>	<i>Other (Please state below)</i>
				X	

2. Summary

Governor terms of office stand at three years, with up to three consecutive terms being allowable after which governors must stand down. Each year elections take place to appoint to existing vacancies or to seats where the term of office has come to an end.

In 2020, eleven seats are available as follows:

Constituency	No of Seats Available	Current Governor
Public South East	2	Jules Jones*
Public North West	1	Sylvia Hartley
Public Rest of England	1	-
Service User	2	Tyrone Colley* Julian Payne
Young Service User/Carer	2	-
Staff, Allied Health Professionals	1	Maggie Young
Staff, Clinical Support	1	Adam Rodgers
Staff, Support Work	1	Antony Sharp

* have served three consecutive terms

In addition to elected governors, a number of appointed (stakeholder) governors are coming to the end of their terms. This includes Janet Sullivan who represents Sheffield MENCAP and whose term ends on 30 June 2020. Janet has served three consecutive terms and therefore must stand down. However, Sheffield MENCAP has identified Dave Swindlehurst as her replacement.

Also reaching the end of their term on 30 June 2020 is Sue Highton representing Staffside. Sue has also served three consecutive terms and therefore the Joint Consultative Form has been approached to identify Sue's replacement.

Additionally, two of the Local Authority Councillors and the University of Sheffield representative reach the end of their terms in the first six months of the 2020/21 financial year and steps will be taken to secure appointments from these organisations.

3. **Next Steps**

With the Trust's electoral service provider, UK Engage, the election timetable is as follows:

Event	Date
Publication of Notice of Election	Tuesday 7 April 2020
Deadline for Receipt of Nominations - 5pm	Monday 4 May 2020
Publication of Statement of Nominations	Tuesday 5 May 2020
Deadline for Candidate Withdrawals - 5pm	Thursday 7 May 2020
Notice of Poll/Issue of Ballot Packs	Wednesday 20 May 2020
Close of Poll - 5pm	Monday 15 June 2020
Declaration of Result	Tuesday 16 June 2020

This will be communicated to members through the Trust's membership magazine *Involve* and by email. In addition, voluntary sector organisations will be informed of the election and in particular, voluntary groups representing BAME communities will be approached in efforts to encourage nominations from as many of Sheffield's communities as possible.

In addition, two workshops for potential governors will be scheduled before the close of nominations in order to ensure that members considering standing are fully informed of the role and its responsibilities before making a decision.

4. **Required Actions**

Governors are asked to note the forthcoming elections and to promote nominations in as many of their networks as possible.

5. **Monitoring Arrangements**

The Deputy Board Secretary will ensure that governor elections are held in accordance with the Model Rules for Elections on behalf of the Interim Director of Corporate Governance.

6. **Contact Details**

For further information, please contact:

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