

## Board of Directors (Open)

Date: 11 March 2020

Item Ref: 16

<b>TITLE OF PAPER</b>	<b>Governor and Membership Update to February 2020</b>
<b>TO BE PRESENTED BY</b>	Jayne Brown OBE, Chair
<b>ACTION REQUIRED</b>	Board is asked to receive and note the report for information

<b>OUTCOME</b>	Board will be informed about membership engagement which is taking place, the buoyancy of membership numbers along with updated information relating to governors and their activities.
<b>TIMETABLE FOR DECISION</b>	n/a
<b>LINKS TO OTHER KEY REPORTS/DECISIONS</b>	n/a
<b>STRATEGIC AIM STRATEGIC OBJECTIVE  BAF RISK NUMBER BAF RISK DESCRIPTION</b>	Quality & Safety A103 We will provide a positive experience and improve outcomes for service users A103 Failure to systematically and adequately measure service user experience and outcomes.
<b>LINKS TO NHS CONSTITUTION/OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC</b>	SHSC Membership Strategy <a href="#">NHS Constitution</a> <a href="#">SHSC Constitution</a> <a href="#">NHS Foundation Trust Code of Governance</a>
<b>IMPLICATIONS FOR SERVICE DELIVERY &amp; FINANCIAL IMPACT</b>	n/a
<b>CONSIDERATION OF LEGAL ISSUES</b>	n/a

<b>Author of Report</b>	Sam Stoddart
<b>Designation</b>	Deputy Board Secretary
<b>Date of Report</b>	March 2020

# Summary Report

## 1. Purpose

For approval	For assurance	For collective decision	To seek input from	To report progress	For information	Other (please state)
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## 2. Summary

### Governor Update

Since the last report to Board in February, work on behalf of the Nominations and Remuneration Committee has continued in relation to the recruitment of the Trust Chair and Non-Executive Director. Governors met to long list candidates for the Chair, and shortlisting of both appointments will take place on 9<sup>th</sup> March 2020.

Chair presentations and stakeholder groups will take place on 31<sup>st</sup> March followed by interviews on 3<sup>rd</sup> April. The Non-Executive Director presentations and interviews will take place on 20<sup>th</sup> April. Recommendations for both appointments will be presented to the Council of Governors for its approval on 30<sup>th</sup> April.

Council of Governor Development: Renewal were present to observe the Council of Governors at its meeting of 27 February. Governors will now be invited to participate in a one-to-one interview following which a plenary session will be scheduled to look at the outcome of the diagnostic work.

### Governor Questions

Questions have been raised and answered in relation to the Trust's response to Coronavirus and in relation to a new bereavement service in relation to suicide.

### Governor Elections

In 2020, eleven seats are available as follows:

Constituency	No of Seats Available	Current Governor
Public South East	2	Jules Jones*
Public North West	1	Sylvia Hartley
Public Rest of England	1	-
Service User	2	Tyrone Colley* Julian Payne
Young Service User/Carer	2	-
Staff, Allied Health Professionals	1	Maggie Young
Staff, Clinical Support	1	Adam Rodgers
Staff, Support Work	1	Antony Sharp

\* have served three consecutive terms and cannot stand again.

With the Trust's electoral service provider, UK Engage, the election timetable is as follows:

Event	Date
<b>Publication of Notice of Election</b>	Tuesday 7 April 2020
<b>Deadline for Receipt of Nominations - 5pm</b>	Monday 4 May 2020
<b>Publication of Statement of Nominations</b>	Tuesday 5 May 2020
<b>Deadline for Candidate Withdrawals - 5pm</b>	Thursday 7 May 2020
<b>Notice of Poll/Issue of Ballot Packs</b>	Wednesday 20 May 2020
<b>Close of Poll - 5pm</b>	Monday 15 June 2020
<b>Declaration of Result</b>	Tuesday 16 June 2020

This will be communicated to members through the Trust's membership magazine *Involve* and by email. In addition, voluntary sector organisations will be informed of the election and in particular, voluntary groups representing BAME communities will be approached in efforts to encourage nominations from as many of Sheffield's communities as possible.

In addition, two workshops for potential governors will be scheduled before the close of nominations in order to ensure that members considering standing are fully informed of the role and its responsibilities before making a decision.

### **Membership**

Membership stands at 12,005 at the end of February 2020. No membership events have taken place during February

### **3. Next Steps**

Membership numbers will continue to be monitored.

Governors will be asked to submit questions following this board meeting and activities will be monitored.

### **4. Required Actions**

None

### **5. Monitoring Arrangements**

The Director of Corporate Governance (Board Secretary) has responsibility for and oversight of membership and governor matters.

### **6. Contact Details**

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