





**Notice is hereby given of the 60th Meeting of
Sheffield Health and Social Care NHS Foundation Trust's
Council of Governors to be held on
Thursday 31st October 2019 From 2.45pm to 4.45pm in the Conference Suite
Voluntary Action Sheffield, 33 Rockingham Lane, S1 4FW
where the following business will be transacted**

A G E N D A

Time	Item No	Description		Brought by
14:45	CoG 60/01	Welcome and apologies for absence	v	Ms.J.Brown Trust Chair
14:46	CoG 60/02	Declarations of Interest	v	
14:47	CoG 60/03	Minutes of the previous meeting held 25 th July 2019		
14:52	CoG 60/04	Action Log and Matters Arising from previous minutes		
PERFORMANCE				
15:00	CoG 60/05	Chair's Report to the Council of Governors Service Visits and Partnership Meetings attended by the Chair and Non-Executive Directors	v	Ms.J.Brown
15:10	CoG 60/06	Chief Executive's Report to the Council of Governors To note progress with the strategic plan, current issues, risks and performance.	to follow	Mr.C.Clarke, Acting Chief Executive
HOLDING NON-EXECUTIVE DIRECTORS TO ACCOUNT				
15:25	CoG 60/07	Quality Assurance Committee – detailed discussion		Ms.S.Keene
15:40	CoG 60/08	Finance, Information & Performance Committee – brief report		Mr.R.Mills
DISCHARGING STATUTORY DUTIES				
15:50	CoG 60/09	(a) Trust's Strategy Review – notification of meeting	v	Mrs.S.Stoddart Deputy Board Secretary Ms.A.Stanley
		(b) Appointment of Trust's External Auditors – update		
ITEMS FOR INFORMATION/DISCUSSION/CONSULTATION				
16:00	CoG 60/10	(a) Governor Feedback from activities (b) Governor Questions to Board (c) Performance Overview Group Minutes (d) Performance Dashboard	 	Ms.J.Brown Trust Chair

Time	Item No	Description		Brought by
COUNCIL OF GOVERNORS PRESENTATION				
16:10	CoG 60/11	Individual Employment Placement & Support		Ms.J.Yardley Senior Employment Specialist
ANY OTHER BUSINESS				
16:35	CoG 60/12	(a) Council Development: update (b) Chair Appraisal Process - update (c) Any other urgent business	 v	Ms.R.Evans, Director of OD Ms.J.Brown Trust Chair
16:45		CLOSE OF MEETING		

Lunch: 1.30pm
Governor pre-meet: 2.00pm
Break: 2.30pm