


**Notice is hereby given of the 57<sup>th</sup> Meeting of  
Sheffield Health and Social Care NHS Foundation Trust's  
Council of Governors to be held on  
Thursday 28<sup>th</sup> February 2019 from 2.45pm to 4.45pm  
in the Conference Suite, The Circle, 33 Rockingham Lane, S1 4FW,  
where the following business will be transacted**

## AGENDA

V = Verbal     = Attachment

Time	No	Description	Brought by
2:45	1	<b>Welcome and Apologies</b>	Ms.J.Brown, Chair
2:47	2	<b>Declarations of Interest</b>	Ms.J.Brown, Chair
2:50	3	<b>Minutes of the Council of Governors' meeting held on 6<sup>th</sup> December 2018</b> For receipt and approval	Ms.J.Brown, Chair
3:00	4	<b>Matters arising and action log</b>	Ms.J.Brown, Chair
3:10	5	<b>Governor Feedback (for information)</b> (a) Governor feedback (b) Governor questions to board (c) Performance Overview Group: notes from 23/1/19	Ms.J.Brown, Chair
3:20	6	<b>Nomination &amp; Remuneration Committee Report</b> (a) NED Appraisals: assurance report (b) Appointment/Reappointment of NEDs: For approval by means of a vote	Ms.J.Brown, Chair
3:40	7	<b>Carer's Strategy</b> Presentation and update on progress	Mr.C.Clarke & Dr.M.Hunter
4:00	8	<b>Service User Engagement &amp; Experience</b> Presentation by the Trust on how information is gained and used in the Trust with input from James Munro, Chief Executive of Care Opinion.	Dr.M.Hunter & Dr.J.Munro, CEO Care Opinion
4:20	9	<b>Chief Executive's Update</b> (a) CMHT Reconfiguration: position statement (b) Acute Care Reconfiguration progress update (c) CQC Action plan progress update	Mr.K.Taylor, CEO
4:35	10	<b>Lead Governor Appointment</b>	Ms.J.Brown, Chair
4.40	11	<b>Any other business</b> (a) Refresh of the Trust Membership Strategy (b) Performance Report: discussed in detail at the POG on 23 Jan 2019 (c) Appointment of Trust Auditors	Ms.M.Saunders Mr.C.Clarke  Ms.A.Stanley

Time	No	Description	Brought by
4:45		Close	

### Timings

1.00 – 1.30pm	Lunch
1.30 – 2.00pm	Governor pre-meeting
2.00 – 2.30pm	Governor/NED pre-meeting
2.30 – 2.45pm	Break
2.45 – 4.45pm	Council of Governors

### Dates of Future Meetings

Thursday 25 <sup>th</sup> April 2019	Room 12.6.13, Charles Street Building, Sheffield Hallam University, S1 2ND
Thursday 25 <sup>th</sup> July 2019	Conference Suite, The Circle, VAS, 33 Rockingham Lane, S1 4FW
Thursday 31 <sup>st</sup> October 2019	Conference Suite, The Circle, VAS
Thursday 12 <sup>th</sup> December 2019	Conference Suite, The Circle, VAS
Thursday 27 <sup>th</sup> February 2020	Conference Suite, The Circle, VAS
Annual Members' Meeting: Tuesday 24 September 2019, SUFC, John Street	

Confirmation of attendance and apologies to: [governors@shsc.nhs.uk](mailto:governors@shsc.nhs.uk) or 2718825