








**Notice is hereby given of the 62nd Meeting of
 Sheffield Health and Social Care NHS Foundation Trust's
 Council of Governors to be held on
 Thursday 12th December 2019 From 2.45pm to 5.00pm in the Conference Suite
 Voluntary Action Sheffield, 33 Rockingham Lane, S1 4FW
 where the following business will be transacted**

A G E N D A

Time	Item No	Description		Brought by
14:45	CoG 62/01	Welcome and apologies for absence	v	Ms.J.Brown Trust Chair
14:46	CoG 62/02	Declarations of Interest	v	
14:47	CoG 62/03	Minutes of the previous meeting held 31 October and 19 November 2019		
14:52	CoG 62/04	Action Log and Matters Arising from previous minutes		
PERFORMANCE				
15:00	CoG 62/05	Chair's Report to the Council of Governors Service Visits and Partnership Meetings attended by the Chair and Non-Executive Directors	v	Ms.J.Brown
15:05	CoG 62/06	Chief Executive's Report to the Council of Governors To note progress with the strategic plan, current issues, risks and performance.	v	Mr.P.Easthope, Deputy Chief Executive
COUNCIL OF GOVERNORS PRESENTATION				
15:15	CoG 62/07	Service User Feedback and Engagement Presentation from James Munro, Chief Executive of Care Opinion and Mia Bajin, Engagement & Volunteer Manager		Mr.J.Munro Ms.M.Bajin
HOLDING NON-EXECUTIVE DIRECTORS TO ACCOUNT				
15:45	CoG 62/08	Finance & Performance Committee – deep dive		Mr.R.Mills
16:00	CoG 62/09	Quality Assurance Committee – brief report		Ms.S.Keene
16:05	CoG 62/10	Workforce & Organisation Development Committee – brief report		Ms.H.Smith
DISCHARGING STATUTORY DUTIES				
16:10	CoG 62/11	Report from Nomination & Remuneration Committee. Approval sought for: (a) Chair appointment process including job		Mr.R.Mills,

Time	Item No	Description		Brought by
		description, person specification, remuneration (b) NED remuneration – new requirements Update to be provided on: (c) Audit Chair appointment process (d) Chair appraisal process	v	Vice Chair Ms.J.Brown Ms.J.Brown Ms.S.Keene
16:25	CoG 62/12	Appointment of Trust's External Auditors Approval required for Trust's external auditors		Ms.A.Stanley
16:30	CoG 62/13	Approval of amendments to the Trust's Constitution		Ms.J.Brown
ITEMS FOR INFORMATION/DISCUSSION/CONSULTATION				
16:35	CoG 62/14	(a) Governor Feedback from activities (b) Governor Questions to Board (c) Performance Dashboard	 	Ms.J.Brown Trust Chair
ANY OTHER BUSINESS				
16:40	CoG 62/15	(a) Appointment of Lead Governor - ballot (b) Council Development: update (c) Any other urgent business	 v v	Ms.J.Brown Ms.R.Evans Ms.J.Brown
17:00		CLOSE OF MEETING		

Lunch available from: 1.30pm
Governor pre-meet: 2.00pm
Break: 2.30pm

Governor Focus Group with CQC

Group 1: 12 noon to 12.45pm in Room 6
Group 2: 1.00pm to 1.45pm in the Conference Hall