

## BOARD OF DIRECTORS MEETING (Open)

Date: 11 September 2019

Item Ref:

16

<b>TITLE OF PAPER</b>	Governor and Membership Update for July & August 2019
<b>TO BE PRESENTED BY</b>	Jayne Brown OBE, Chair/Richard Mills, Vice Chair
<b>ACTION REQUIRED</b>	Board is asked to receive and note the report for information

<b>OUTCOME</b>	Board will be informed about membership engagement which is taking place, the buoyancy of membership numbers along with updated information relating to governors and their activities.
<b>TIMETABLE FOR DECISION</b>	n/a
<b>LINKS TO OTHER KEY REPORTS / DECISIONS</b>	n/a
<b>STRATEGIC AIM: STRATEGIC OBJECTIVE:  BAF RISK NUMBER: BAF RISK DESCRIPTION:</b>	Quality & Safety A101 Effective quality assurance and improvement will underpin all we do A101ii Inability to provide assurance regarding improvement in the quality of patient care
<b>LINKS TO NHS CONSTITUTION &amp; OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC</b>	SHSC Membership Strategy <a href="#">NHS Constitution</a> <a href="#">SHSC Constitution</a> <a href="#">NHS Foundation Trust Code of Governance</a>
<b>IMPLICATIONS FOR SERVICE DELIVERY &amp; FINANCIAL IMPACT</b>	n/a
<b>CONSIDERATION OF LEGAL ISSUES</b>	n/a

<b>Author of Report</b>	Sam Stoddart
<b>Designation</b>	Deputy Board Secretary
<b>Date of Report</b>	July 2019

## SUMMARY REPORT

**Report to:** BOARD OF DIRECTORS  
**Date:** 11 September 2019  
**Subject:** Governor and Membership Update  
**Author:** Sam Stoddart, Deputy Board Secretary

### 1. Purpose

<i>For Approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information</i>	<i>Other (please state below)</i>
				X	

### 2. Summary

#### **Governor Elections**

A further election for two vacancies within the young service user/carer constituency and one vacancy in the public North West constituency was held. Margaret Spencer was successfully elected to the public governor position. Unfortunately there were no candidates for the young service user/carer vacancies leaving two seats on the Council of Governors.

#### **Governor Update**

A number of new governors were welcomed to their first Council meeting on 25<sup>th</sup> July 2019. The Trust fulfilled a statutory duty in presenting the annual report to governors and the Auditor's report on the accounts at the meeting. The annual report will be presented to members and the public at the Annual Members' Meeting on Tuesday 24<sup>th</sup> September 2019. The Council of Governors also approved the appointment of Heather Smith as a Non-Executive Director (NED) from 1<sup>st</sup> August 2019 for a four year term, and the reappointment of Richard Mills for a second four year term.

Governors and Board members joined together for a facilitated development session on 17<sup>th</sup> July on the subject of holding to account. NHS Providers led the session which helped governors to understand the ways in which they can hold NEDs to account for the performance of the Board, and in turn how NEDs can hold executives to account. It was a positive session that was welcomed by all.

#### **Governor Questions**

In June questions were received from Adam Butcher, Service User Governor and Antony Sharp, Staff Governor. In July questions were received from Toby Morgan, Service User/Lead Governor. All questions received responses within given timescales. Bradley Wass, Staff Governor submitted a question a Board in August which will be responded to within the given timescales.

## **Membership**

Membership stands at 12,082 at the end of August 2019.

The Trust hosted the Sheffield Wellbeing Festival held on Fargate in the city centre on 24<sup>th</sup> July 2019. Governors attended and engaged with the public and recruit new members. There were 30 stalls from a range of organisations including the NHS and voluntary sector.

The Trust held a public members' event in partnership with Sheffield Teaching Hospitals NHS FT on Dementia Awareness on 31st July 2019 in the Medical School at the Royal Hallamshire Hospital. The event was hugely popular with over 260 people attending to hear Dr Peter Bowie from this Trust, Professor Gail Mountain from the University of Bradford and Alison Pitt from Sheffield Alzheimer's Society. Excellent feedback was received which will help inform future membership events.

One hundred and thirty new members were recruited from the Wellbeing Festival and health talk.

### **3. Next Steps**

Membership numbers will continue to be monitored.

Governors will be asked to submit questions following this board meeting and activities will be monitored.

### **4. Actions**

None

### **5. Monitoring Arrangements**

The Director of Corporate Governance (Board Secretary) has responsibility for and oversight of membership and governor matters.

### **6. Contact Details**

Margaret Saunders, Director of Corporate Governance (Board Secretary)

Direct Line: 0114 305 0727

Mobile: 07980 918 506

Switchboard: 0114 271 6310

Email: [Margaret.Saunders@shsc.nhs.uk](mailto:Margaret.Saunders@shsc.nhs.uk)