

## BOARD OF DIRECTORS MEETING (Open)

Date: 13 November 2019

Item Ref:

15

<b>TITLE OF PAPER</b>	Governor and Membership Update for October 2019
<b>TO BE PRESENTED BY</b>	Jayne Brown OBE, Chair
<b>ACTION REQUIRED</b>	Board is asked to receive and note the report for information

<b>OUTCOME</b>	Board will be informed about membership engagement which is taking place, the buoyancy of membership numbers along with updated information relating to governors and their activities.
<b>TIMETABLE FOR DECISION</b>	n/a
<b>LINKS TO OTHER KEY REPORTS / DECISIONS</b>	n/a
<b>STRATEGIC AIM: STRATEGIC OBJECTIVE: BAF RISK NUMBER: BAF RISK DESCRIPTION:</b>	Quality & Safety A101 Effective governance, quality assurance and improvement will underpin all we do A101ii Inability to provide assurance regarding improvement in the quality of patient care
<b>LINKS TO NHS CONSTITUTION &amp; OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC</b>	SHSC Membership Strategy <a href="#">NHS Constitution</a> <a href="#">SHSC Constitution</a> <a href="#">NHS Foundation Trust Code of Governance</a>
<b>IMPLICATIONS FOR SERVICE DELIVERY &amp; FINANCIAL IMPACT</b>	n/a
<b>CONSIDERATION OF LEGAL ISSUES</b>	n/a

<b>Author of Report</b>	Sam Stoddart
<b>Designation</b>	Deputy Board Secretary
<b>Date of Report</b>	November 2019

## SUMMARY REPORT

**Report to:** BOARD OF DIRECTORS  
**Date:** 13 November 2019  
**Subject:** Governor and Membership Update  
**Author:** Sam Stoddart, Deputy Board Secretary

### 1. Purpose

<i>For Approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information</i>	<i>Other (please state below)</i>
				X	

### 2. Summary

#### **Governor Update**

The Council of Governors took place in October with a new format, informed by the output from the recent development session. The governors' duty to hold the Non-Executive Directors to account for the performance of the board was strengthened by the inclusion in the agenda of feedback from board committees. Each Committee will be required to give an in-depth presentation at least once a year. On this occasion, Sandie Keene CBE presented an overview of the function and form of the Quality Assurance Committee and highlighted a number of significant issues it has focused on between July and October.

The governors also debated and agreed to the proposal presented by Rita Evans, Director of Organisational Development for the development of the Council of Governors.

#### **Governor Questions**

Two questions were received in October and will be answered within given timescales.

#### **Membership**

Membership stands at 11,935 at the end of October 2019.

The Trust's membership magazine was circulated in September which resulted in 58 member deletions. It is anticipated that further deletions will continue into October.

A further 95 members were removed during October as the data cleanse continues. The majority of members are deleted because they have moved and not informed the Trust of their change of address.

No membership events took place in October.

**3. Next Steps**

Membership numbers will continue to be monitored.

Governors will be asked to submit questions following this board meeting and activities will be monitored.

**4. Actions**

None

**5. Monitoring Arrangements**

The Director of Corporate Governance (Board Secretary) has responsibility for and oversight of membership and governor matters.

**6. Contact Details**

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