













Board of Directors - Open

Notice is hereby given of the 125th Board of Directors on Wednesday, 10 July 2019 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00am		Welcome & Apologies: Ms L Lightbown Welcome and formal noting of apologies for absence.	V	Ms. J Brown Chair
	1.	Declarations of Interest: To receive any declarations of interest from members	V	Ms. J Brown Chair
	2.	Minutes of the Board of Directors meeting held on 8 May 2019 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 8 May 2019		
	3.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting		
Performance Management				
10:15am	4.	Service Performance Dashboard for the period ending 31 May 2019		Mr P Easthope Executive Director
10:30am	5.	Safer Staffing: a. Report for period ending 30 April 2019 b. Report for the period ending 31 May 2019		Ms. B. Rhule, Deputy Chief Nurse, OBO Ms. L Lightbown, Executive Director
10:45am	6.	Recruitment and Retention (Report & Presentation) (<i>Caroline Parry, Deputy HR Director and Tony Bainbridge, Deputy Director of Nursing – Operations, in attendance</i>)		Ms. B. Rhule, Deputy Chief Nurse, OBO Ms. L Lightbown, Executive Director
Governance				
11:05am	7.	Medical Appraisal and Revalidation Annual Report (<i>Dr Sobhi Girgis in attendance</i>)		Dr. M Hunter Medical Director
11:15am	8.	Controlled Drugs Accountable Officer Annual Report (<i>Abiola Allinson, Chief Pharmacist, in attendance</i>)		Dr. M Hunter Medical Director

11:25am	9.	Local Clinical Excellence Awards		Dr. M. Hunter Medical Director
11:35am Comfort Break				
11:45am	10.	Eliminating Mixed Sex Accommodation (EMSA) Annual Compliance Report		Mr. C Clarke, Deputy Chief Executive
11:55am	11.	2019/20 Board Assurance Framework		Ms. M Saunders Director of Corporate Governance (Board Secretary)
12:05pm	12.	2019/20 Corporate Risk Register		Ms. M Saunders Director of Corporate Governance (Board Secretary)
Board Stakeholder Relations & Partnerships				
12:15pm	13.	Chair's Update To receive the Chair's update on various matters	V	Ms. J Brown Chair
12:25pm	14.	Governor & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors		Ms. J Brown Chair
Executive Management Updates				
12:35pm	15.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters a) Accountable Care Partnership (ACP) Programme Director Report (May 2019) b) ACP Shaping Sheffield Plan (For Information)	V  	Mr. K Taylor Chief Executive
Papers for Information and Assurance				
12:50pm	16.	Mortality Review – Quarter 4 Report		Dr. M Hunter Medical Director
12:55pm	17.	Board Committees – Significant Issues Reports: a) Audit Committee i. Minutes of the Audit Committee Meeting held on 23 April 2019 b) Quality Assurance Committee (QAC) i. Minutes of the Quality Assurance Committee meeting held on 29 April and 28 May 2019 ii. Significant Issues Report from the meeting held 24 June 2019 c) Finance, Information & Performance Committee (FIPC) i. Significant Issues Report from the meeting held on 24 June 2019	   	Mrs. A Stanley, Non-Executive Director & AC Chair Mrs. S Keene Non-Executive Director & QAC Chair Mr. R Mills Non-Executive Director & FIPC Chair

	<p>18. Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press</p> <p>19. Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i></p> <p>20. Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i></p>	<p>V</p> <p>V</p> <p>V</p>	<p>Ms. J Brown Chair</p> <p>Mr. K Taylor Chief Executive</p> <p>Ms. J Brown Chair</p>
<p>1:00pm Close</p>			

Date and time of the next Board of Directors meeting
Wednesday 11 September 2019 at 10am
Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,
Sheffield, S10 3TG

Margaret Saunders, Director of Corporate Governance (Board Secretary)
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